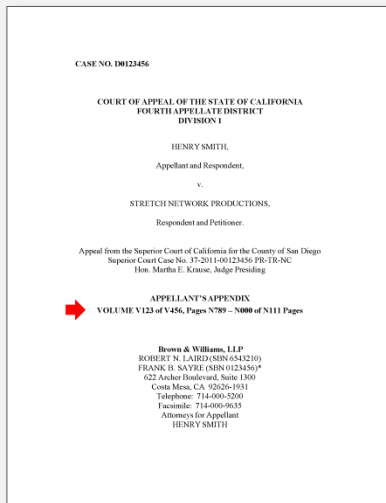


Assembling a digital appendix is as simple as...

1

a cover page
template...



2

a document
list ...

1	04/05/2010	Smith's Complaint for Damages
2	02/19/2012	SDSC Minute Order
3	02/01/2013	Smith's Second Amended Complaint for Damages
4	02/14/2013	Defendant Stretch Network Productions, LLC's Notice of Demurrer and Motions to the Second Amended Complaint, in the Alternative, Motions to Strike Certain Portions of the Second Amended Complaint
5	02/14/2013	Defendant Stretch Network Productions, LLC's Memorandum of Points & Authorities in Support of Its Demurrer to the Second Amended Complaint, in the Alternative, Motions to Strike
6	04/29/2013	Order on Demurrers and Motions to Strike
7	05/14/2013	Defendant Stretch Network Productions LLC's Answer to the Second Amended Complaint
8	09/13/2013	Declaration of Aaron M. Wilson in Support of Stretch Network Productions, LLC's Renewed Demurrer to Second Amended Complaint Pursuant to Code of Civil Procedure § 1008(b)
*10		Exhibit A - Second Amended Complaint for Damages Caused by Violation of Labor Code § 6310
*57		Exhibit B - Defendant Stretch Network Productions, LLC's Notice of Demurrer and Motions to the Second Amended Complaint, or in the Alternative, Motion to Strike Certain Portions of the Second Amended Complaint
*82		Exhibit C - Order on Demurrers and Motions to Strike
*88		Exhibit D - MacDonald v. State of California, 2013 WL 162736
9	09/19/2013	Request for Judicial Notice in Support of Defendants' Renewed Demurrer to the Second Amended Complaint, Declaration of Howard Evans, Declaration of Aaron M. Wilson, Declaration of Jordan S. Last
10	09/19/2013	Appendix of Non-California Authorities Cited in Defendants' Renewed Demurrer to the Second Amended Complaint (Attachments Intentionally Omitted)

3

and appendix
files

Name	Size	Type
001 - Smith's Complaint for Damages	271 KB	Adobe
002 - SDSC Minute Order	1,257 KB	Adobe
003 - Smith's Second Amended Complaint f...	3,932 KB	Adobe
004 - Defendant's Notice of Demurrer	3,341 KB	Adobe
005 - Defendant's Memorandum of Points ...	1,521 KB	Adobe
006 - Order on Demurrers and Motions to ...	4,049 KB	Adobe
007 - Defendant's Answer to Second Ame...	991 KB	Adobe
008 - Wilson Declaration ISO Demurrer w ...	152 KB	Adobe
009 - Request for Judicial Notice ISO of De...	271 KB	Adobe
010 - Appendix of Non-California Authorities	3,932 KB	Adobe
011 - Plaintiff's Opposition to Defendant's ...	1,257 KB	Adobe
012 - Declaration of Robert Jones ISO Plai...	3,341 KB	Adobe
013 - Plaintiffs' Notice of Lodging Non - Cal...	1,521 KB	Adobe
014 - Defendant's Reply ISO Its Renewed ...	4,049 KB	Adobe
015 - Appendix of Non-California Authori...	991 KB	Adobe
016 - SDSC Minute Order	152 KB	Adobe
017 - Order Sustaining Touchstone's Demu...	271 KB	Adobe
018 - Notice of Entry of Order on Defenda...	1,257 KB	Adobe
019 - Notice of California Supreme Court A...	3,932 KB	Adobe
020 - Notice of Motion and Motion for Rec...	3,341 KB	Adobe
021 - Notice of Intent of Henry Smith to M...	1,521 KB	Adobe
022 - Notice of Hearing of Motion for New ...	4,049 KB	Adobe
023 - Memorandum of Points and Authori...	991 KB	Adobe

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1

Cover page template

Prepare your standard cover page template, with the addition of text placeholders. It may be more than a single page if needed.

Placeholders are required for the following information:

- Volume number (“V123” placeholder text)
- Number of volumes (“V456” placeholder text)
- First page number in volume (“N789” placeholder text)
- Last page number in volume (“N000” placeholder text)
- Total number of pages in volumes (“N111” placeholder text)

The page placeholders (N789, N000 and N111) may be placed immediately below the volume placeholders (V123 and V456) if preferred.

These text placeholders are replaced with the appropriate values for each volume created.

Please provide this file as a Word or WordPerfect file named CoverPageTemplate.

CASE NO. D0123456

**COURT OF APPEAL OF THE STATE OF CALIFORNIA
FOURTH APPELLATE DISTRICT
DIVISION 1**

HENRY SMITH,
Appellant and Respondent,

v.

STRETCH NETWORK PRODUCTIONS,
Respondent and Petitioner.

Appeal from the Superior Court of California for the County of San Diego
Superior Court Case No. 37-2011-00123456 PR-TR-NC
Hon. Martha E. Krause, Judge Presiding

APPELLANT'S APPENDIX
VOLUME V123 of V456, Pages N789 – N000 of N111 Pages

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Facsimile: 714-000-9635
Attorneys for Appellant
HENRY SMITH

2

Document list

Prepare a three column table and list each file's tab number, date, and description in chronological order. This data will be used to populate the chronological and alphabetical index pages. The tab number and description will also be used for bookmark text. A header row identifying the columns is not needed.

Listed attachments and sub-attachments, such as exhibits to declarations, must have separate bookmarks in the appendix. List the attachments in separate rows immediately below the primary document description as shown in the sample table.

Instead of a tab number, an attachment is identified by an asterisk before a number, which is its starting page number in the file ¹ (a sub-attachment, e.g., Exh. 1 to Exh. B in the sample, has two asterisks).

Please provide this table as a Word or WordPerfect file named FileIndexInfo.

Note that when a date is not applicable, for any reason, that cell can be left blank.

¹ In the sample table Tab 8, the Declaration of Aaron M. Wilson with attached exhibits, contains 130 pages. Exhibit A begins on the 10th page of the file; Exhibit B begins on the 57th page; Exhibit 1, a sub-attachment to Exhibit B begins on page 82, and has two asterisks.

1	04/05/2010	Smith's Complaint for Damages
2	03/19/2012	SDSC Minute Order
3	02/01/2013	Smith's Second Amended Complaint for Damages
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**57		Exhibit B – Defendant Stretch Network Productions, LLC's Notice of Demurrer and Demurrer to the Second Amended Complaint, or in the Alternative, Motion to Strike Certain Portions of the Second Amended Complaint
**82		Exhibit 1 – Order on Demurrers and Motions to Strike
*88		Exhibit C – MacDonaldv. State of California, 2013 WL 4522792
9	09/13/2013	Request for Judicial Notice in Support of Defendant's Renewed Demurrer to the Second Amended Complaint, Declaration of Howard Dorn; Declaration of Aaron M. Wilson; Declaration of Jordan S. Lent
10	09/13/2013	Appendix of Non-California Authorities Cited in Defendant's Renewed Demurrer to the Second Amended Complaint(Attachments Intentionally Omitted)

3

Appendix files

Add padded prefix numbers to your files. This is to insure that they sort in the same order as listed in the table when merged in the appendix.

Other than the prefix numbers, the file names are inconsequential and are not used for either the index descriptions or bookmark titles – only for sorting purposes.

Please call or email for pricing.

When you are ready to proceed, please notify us and we will send you an upload link to our Sharefile portal.

Copy the files prepared in steps 1, 2, and 3 to a zip file, drag the zip file into the Sharefile upload box, and select the green Send button.

You will receive an automated email notice that we have received the files, and we will contact you if we have any questions. You will receive completed appendix volumes the next day, ready to e-file.

Please take note that your careful adherence to the three steps is critical to a timely turn-around of the appendix.

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022 - Notice of Hearing of Motion for New ...	4,049 KB	Adobe
023 - Memorandum of Points and Authoriti...	991 KB	Adobe



Sample of completed index page with bookmarks

The screenshot displays the Adobe Acrobat Pro interface. The main window shows a table of contents titled "APPELLANT'S APPENDIX CHRONOLOGICAL INDEX". The table lists various legal documents with their respective dates, volumes, and page numbers. On the left side, a bookmarks sidebar is visible, listing the same documents as the table of contents, allowing for quick navigation.

APPELLANT'S APPENDIX CHRONOLOGICAL INDEX				
TAB	DESCRIPTION	DATE	VOL.	PAGE
1	Smith's Complaint for Damages	04/05/2010	1	12
2	SDSC Minute Order	03/19/2012	1	32
3	Smith's Second Amended Complaint for Damages	02/01/2013	1	54
4	Defendant Stretch Network Productions, LLC's Notice of Demurrer and Demurrers to the Second Amended Complaint or, in the Alternative, Motion to Strike Certain Portions of the Second Amended Complaint	02/14/2013	1	86
5	Defendant Stretch Network Productions, LLC's Memorandum of Points & Authorities in Support of its Demurrer to the Second Amended Complaint or, in the Alternative, Motion to Strike	02/14/2013	1	102
6	Order on Demurrers and Motions to Strike	04/29/2013	1	133
7	Defendant Stretch Network Productions LLC's Answer to the Second Amended Complaint	05/14/2013	1	138
8	Declaration of Aaron M. Wilson in Support of Stretch Network Productions, LLC's Renewed Demurrer to Second Amended Complaint Pursuant to Code of Civil Procedure § 1008(B)	09/13/2013	1	162
	Exhibit A – Second Amended Complaint for Damages Caused by Violation of Labor Code § 6310		1	171
	Exhibit B – Defendant Stretch Network Productions, LLC's Notice of Demurrer and Demurrers to the Second Amended Complaint, or in the Alternative, Motion to Strike Certain Portions of the Second Amended Complaint		1	218
	Exhibit 1 – Order on Demurrers and Motions to Strike		1	243
	Exhibit C – MacDonald v. State of California, 2013 WL 4522792		1	249
9	Request for Judicial Notice in Support of Defendant's Renewed Demurrer to the Second Amended Complaint; Declaration of Howard Dorn; Declaration of Aaron M. Wilson; Declaration of Jordan S. Lent	09/13/2013	1	291



Sample of completed exhibit index to Petition for Writ

The screenshot shows the Adobe Acrobat Pro interface. The main content area displays a table titled "EXHIBITS IN SUPPORT OF PETITION FOR WRIT OF MANDATE CHRONOLOGICAL INDEX". The table has four columns: EXH., DESCRIPTION, DATE, and PAGE. The left sidebar shows a Bookmarks panel with a list of exhibits from 1 to 12.

EXHIBITS IN SUPPORT OF PETITION FOR WRIT OF MANDATE CHRONOLOGICAL INDEX			
EXH.	DESCRIPTION	DATE	PAGE
1	Declaration of Donald L. Knapp		6
2	Notice of Objection and Objection by Triangle Health Corporation to Withdrawal by Medical Specialties Company, Inc. of Deposit	5-30-17	8
3	Memorandum of Points and Authorities in Support of Objection by Triangle Health Corporation to withdrawal by Medical Specialties Company, Inc. of Deposit	5-30-17	10
4	Proposed Order Denying Without Prejudice Medical Specialties Company, Inc.'s Application for Order For Payment From Plaintiff's Deposit After Judgment	5-30-17	26
5	Medical Specialties Company, Inc.'s Memorandum of Points and Authorities in Opposition to Objection by Triangle Health Corporation to Withdrawal of Deposit	6-12-17	28
6	Declaration of David Harrington in Opposition to Objection by Triangle Health Corporation to Withdrawal of Deposit	6-12-17	43
7	Declaration of June Fuller in Support of Opposition to Objection by Triangle Health Corporation to Withdrawal of Deposit	6-12-17	77
8	Reply in Support of Objection by Triangle Health Corporation to Withdrawal by Medical Specialties Company, Inc. of Deposit	6-16-17	83
9	Declaration of Charles Brooks in Support of Reply in Support of Objection by Triangle Health Corporation to	6-16-17	96